

**MINUTES OF THE WEST NIPISSING POLICE SERVICES BOARD
MEETING HELD IN THE STURGEON FALLS LIBRARY AUDITORIUM
ON THURSDAY, JANUARY 18th, 2018 AT 5:30 P.M.**

Members present: Barry Bertrand (Chair)
Celeste Auger Proulx
Paul Finley
Jamie Restoule

Regrets: Leo Malette
Inspector Ray St. Pierre

Staff Present: Chief Charles Séguin
Diane Lagacé (Secretary)

Guest: Graham Wight (Ministry Advisor)

Meeting called to order at 17:38 HR

1. Swearing in of New Board Member
New municipal appointee Paul Finley was sworn in as a Board Member.
2. Elections
As required under Section 28 (1) and (2) of the Police Services Act, R.S.O. 1990 the Board conducted its annual elections. The Board proceeded to elect Barry Bertrand as Chair and elect Jamie Restoule as vice-chair.
3. Declaration of Pecuniary Interest: Nil
4. Adoption of the Consent Agenda:

No. 2018/001 Moved by: C. Auger Proulx Seconded by: Jamie Restoule
BE IT RESOLVED THAT the consent agenda for the meeting of January 18th, 2018 be adopted as amended. **CARRIED**
5. **No. 2018/002 Moved by: Jamie Restoule Seconded by: C. Auger Proulx**
BE IT RESOLVED THAT the agenda for the meeting of January 18th, 2018 be adopted as amended. **CARRIED**
6. **No. 2018/003 Moved by: C. Auger Proulx Seconded by: Jamie Restoule**
BE IT RESOLVED THAT the accounts payables disbursements sheet be received in the amount of: \$54,557.55 **CARRIED**
7. Business Arising Out the Minutes
a) Budget 2018: The Chief informed the Board that he had not received final numbers from Alisa Craddock Director of Corporate Services/Treasurer and would therefore not be able to provide the Board with a budget for approval prior to the budget preliminary presentations. The Chief believes that the 2017 budget is still

in a surplus position and the 2018 budget, while maintaining capital, would so a modest increase of 1.04%. The Chief requested Board consensus in moving forward with the purchase of an \$8,700.00 Sonic piece of equipment for internet firewall protection that could be repurposed to another department.

8. Outstanding Business

- a) Review of Board Policies and By-Laws: Up for review next month is the Collection of Information (Street Check) therefore the Chief provided the Board with a copy of the Policy for examination prior to the February meeting.
- b) Awards & Recognition: Deferred until the New Year.
- c) Rod & Gun Club Recognition: To be discussed in the Spring of 2018.
- d) OAPSB Membership 2018: That the Board pay their annual 2018 OAPSB membership.

No. 2018/004 Moved by: Jamie Restoule Seconded by: C. Auger Proulx
BE IT RESOLVED THAT the West Nipissing Police Services Board register as a member of the Ontario Association of Police Services Board and remit the registration fee of \$1,113.46 plus HST **CARRIED**

- e) West Nipissing Police Board Self-Assessment: The Board Chair will compile the information once he has received a response from all Board Members and will come up with an action plan for the next year.

9. Monthly Budget Report

The Chief informed the Board that he had not been provided with the month end report from Alisa Craddock Director of Corporate Services/Treasurer and therefore had nothing to report.

10. Educational Subsidies

The Chief advised that no requests for educational subsidies have been received.

11. Use of Force

Per reporting requirements, the Chief provided the Board with a summary report on Use of Force for 2017 as prepared by Inspector St Pierre.

12. Secondary Activities

The Chief informed the Board that no reports were made with respect to Secondary Activities in 2017 and there are no reports of such activities projected for the upcoming year.

13. Letter of Thanks

The Board discussed and agreed to send a Letter of Thanks to Lise Senecal and her group on the work they did pertaining to the petition for referendum on the OPP costing and the subsequent presentation to Council.

14. Correspondence:
- a) MCSCS- Re-appointment of Barry Bertrand: A letter from the MCSCS re-appointing Board Member Bertrand for a further period of two years effective December 14, 2017.
 - b) Ministry of Community and Correctional Services re; Ontario Sex Offender Registry Compliance Audit: A letter from the MCSCS pertaining to the annual Site Assessment examining the contents of the OSOR for this jurisdiction and the 100 percent compliance rate. The Chair requested that the Chief pass along to the Administrative Assistant and the Special Constables their thanks for a job well done.
15. Other
Overtime Tracking: (Removed from the consent agenda) Serving as a year-end report on overtime, the Chief provided the Board with a report on overtime tracking for 2017
16. **No. 2018/005 Moved by: Jamie Restoule Seconded by: C. Auger Proulx**
BE IT RESOLVED THAT we proceed into closed meeting at 19:30 HR to discuss the following:
 1) Personal matters about an identifiable individual, including board employee
 2) Labour relations or employee negotiations. **CARRIED**
17. Next meeting
 The next regular meeting is scheduled for Thursday, February 15th, 2018 beginning at 17h30 in the Library Auditorium.
18. Direction on Municipal Council
 None.
19. **No. 2018/012 Moved by: C. Auger Proulx Seconded by: Jamie Restoule**
BE IT RESOLVED THAT this meeting be adjourned at 20:05 HR.
CARRIED

Original Signed by _____
 Barry Bertrand - Chair

Original Signed by _____
 Diane Lagacé - Secretary