

**MINUTES OF THE WEST NIPISSING POLICE SERVICES BOARD
MEETING HELD IN THE STURGEON FALLS LIBRARY AUDITORIUM
ON THURSDAY, APRIL 19th, 2018 AT 5:30 P.M.**

Members present: Barry Bertrand
Celeste Auger Proulx
Paul Finley
Leo Malette

Regrets: Jamie Restoule

Staff Present: Chief Charles Séguin
Inspector Ray St. Pierre
Diane Lagacé (Secretary)

Teleconference: Graham Wight (Ministry Advisor)

Meeting called to order at 17:31 HR

1. Declaration of Pecuniary Interest: Nil
2. Adoption of the Consent Agenda:

No. 2018/039 Moved by: C. Auger Proulx Seconded by: Leo Malette
BE IT RESOLVED THAT the consent agenda for the meeting of April 19th, 2018
be adopted as presented. **CARRIED**
3. **No. 2018/040 Moved by: Leo Malette Seconded by: C. Auger Proulx**
BE IT RESOLVED THAT the agenda for the meeting of April 19th, 2018 be
adopted as presented. **CARRIED**
4. **No. 2018/041 Moved by: C. Auger Proulx Seconded by: Leo Malette**
BE IT RESOLVED THAT the accounts payables disbursements sheet be received
in the amount of: \$80,416.97 **CARRIED**
5. Business Arising Out the Minutes
a) None
6. Outstanding Business
 - a) WNPS Self-Assessment: Having compiled the data for the Self-Assessment, the Board Chair provided a copy of the results to the Board for comments and recommendations at the next regular meeting.
 - b) Disposal of Assets 2 Ford Explorers: The Chief advised that the Municipality will purchase one of the Explorers and the other will go out for public tender.

7. Monthly Budget Report

The Chief provided the Board with the monthly financial statement for the month of March 2018 which also served as his first quarter (Q1) for 2018 per reporting requirements.

8. OPP Update

The Board Chair started the discussion by expressing his concerns about the temporary facility to be located at the “zone” building. Having requested from the Municipality and not receiving a floor plan the Board Chair took it upon himself to go measure the “zone” building and provide a current layout to the Board. The Board discussed their concerns about the temporary facility, including safety concerns and lack of space for current needs such as holding cells and a decontamination area. Although Board Member Malette was not in agreement, the Board opted to write a letter to the Ministry of Labour and passed a motion to that affect.

No. 2018/042 Moved by: Paul Finley

Seconded by: C. Auger Proulx

BE IT RESOLVED THAT the Board contact the Ministry of Labour to review the proposed use of the “zone” building as a temporary police facility.

CARRIED

9. Letter from Peter Marshall

Having received an email from Peter Marshall, contract analyst/transition coordinator, the Board Chair was requesting input from the Board on how to proceed with the letter requested as he did not feel comfortable signing off on it. The Board Chair was specifically concerned with bullet 4 and 5 of the email referring to the PSB being involved in the OPP costing proposal and the role the Chair of the PSB played in the process. The Board Chair stated that he had not been involved with the process despite the documentation that exists in a “review of policing options” dating back to 2012 and “an information manual for the OPP contract proposal process” that outline how things should proceed when requesting an OPP costing. The Board Chair stated that he could not respond incorrectly and therefore couldn’t sign off on the letter requested as it contravened the best practices recommended by both the OPP and Ontario Association of Chiefs of Police. The Board agreed that rubber stamping a letter to OCPC should not take place as the Board had not been involved in the process. The Board opted rather to write a letter to the Ministry outlining their concerns about the process and the lack of Board involvement. The Board Chair requested a resolution to write the letter of concerns to the Minister and the following resolution was passed although when asked who was in favour Board Member Malette did not respond.

No. 2018/043 Moved by: Paul Finley

Seconded by: C. Auger Proulx

BE IT RESOLVED THAT a letter to the Minister be written to verbalize concerns with the OPCC process.

CARRIED

10. Website
As per reporting requirements, the Chief provided the Board with a report on the website statistics for the first quarter of 2018.

11. Annual Report 2017
The Chief provided a copy of the Annual Report for the year 2017 for Board approval before making a presentation to council.

No. 2018/044 Moved by: Leo Malette Seconded by: C. Auger Proulx
BE IT RESOLVED THAT the West Nipissing Police Services Board accepts the Annual Report for the year 2017 as presented. **CARRIED**

12. Forfeited Monies
The Chief provided a report from Sergeant Duhaime outlining the handling of forfeited monies that have been forwarded to Seized Property Management Directorate.

13. RCMP International Mission
The Chief provided a letter from the RCMP regarding international missions and the future participation from members of the West Nipissing Police Association. The Chief also provided a copy of his response to the RCMP.

14. Dates to Set Aside
In partnership with the Club Richelieu on safety programming, the Chief provided dates for the Board to set aside on upcoming events drawing near.

15. Correspondence:
a) Teen Learn to Drive: An email from “Teens Learn to Drive” looking for police partners that can help facilitate their Seat Belts and Air Bags station to provide teens with safety information. The email was passed along to the Chief to ensure that an officer would be in attendance.
b) “Who Are We”: An email from the East Ferris PSB requesting input or examples of pamphlets they would like to put together.
c) Card of Thanks: A card of thanks to Inspector St Pierre for his attendance at a meeting in CacheBay.

16. Other
None

17. **No. 2018/045 Moved by: C. Auger Proulx Seconded by: Leo Malette**
BE IT RESOLVED THAT we proceed into closed meeting at 18:46 HR to discuss the following:
1) Personal matters about an identifiable individual, including board employee

2) Labour relations or employee negotiations. **CARRIED**

No. 2018/051 Moved by: C. Auger Proulx Seconded by: Paul Finley
BE IT RESOLVED THAT the West Nipissing Police Services Board ratifies the Memorandum of Settlement – Civilian Member Collective Agreement as presented.
CARRIED

No. 2018/052 Moved by: Paul Finley Seconded by: C. Auger Proulx
BE IT RESOLVED THAT the West Nipissing Police Services Board ratifies the Memorandum of Settlement – Sworn Member Collective Agreement as presented.
CARRIED

18. Next meeting

The next regular meeting is scheduled for Thursday, May 17th, 2018 beginning at 17h30 in the Sturgeon Falls Library Auditorium.

19. Direction on Municipal Council

None.

20. **No. 2018/053 Moved by: Paul Finley Seconded by: C. Auger Proulx**
BE IT RESOLVED THAT this meeting be adjourned at 20:13 HR.
CARRIED

Original signed May 17, 2018

Barry Bertrand - Chair

Diane Lagacé - Secretary