

**MINUTES OF THE WEST NIPISSING POLICE SERVICES BOARD
MEETING HELD IN THE STURGEON FALLS LIBRARY BOARDROOM
ON WEDNESDAY, DECEMBER 19th, 2018 AT 5:30 P.M.**

Members present: Barry Bertrand (Chair)
Celeste Auger Proulx
Christopher Fisher
Denis Sénécal
Roch St-Louis

Staff Present: Chief Ray St Pierre
Diane Lagacé (Secretary)

Meeting called to order at 17:25 HR

1. Swearing In of New Board Members
Municipal Councillors Christopher Fisher and Denis Sénécal were sworn in as new members along with Roch St-Louis, municipal council appointee.
2. Declaration of Pecuniary Interest: Nil
3. Adoption of the Consent Agenda:

No. 2018/143 Moved by: Chris Fisher Seconded by: Roch St-Louis
BE IT RESOLVED THAT the consent agenda for the meeting of December 19th, 2018 be adopted as presented. **CARRIED**
4. **No. 2018/144 Moved by: Roch St-Louis Seconded by: Chris Fisher**
BE IT RESOLVED THAT the agenda for the meeting of December 19th, 2018 be adopted as presented **CARRIED**
5. Presentation of the Minutes of the November 15th, 2018 meeting. The minutes of the November 15th, 2018 meeting were presented to the new board members.
6. **No. 2018/145 Moved by: Chris Fisher Seconded by: Roch St-Louis**
BE IT RESOLVED THAT the accounts payables disbursements sheet be received in the amount of: \$38,791.04 **CARRIED**
7. Business Arising Out the Minutes
 - a) Policy on Media Release: As the next three items may become redundant, they were all deferred to be discussed at a later date.
 - b) Separation of Accounting: Deferred
 - c) Assistance with Media Community Communication: Deferred
8. Outstanding Business
None

9. Monthly Budget Report
The Chief provided the Board with the monthly financial statement for the month of October and November 2018.

Board Members asked the Chief regarding proper equipment being provided to the Association as some had approached them with issues. The Chair advised that any board member being approached with any such issue should advise the individuals to speak directly to the Chief or attend with them in seeing the Chief.

10. Police Criminal Records Check Reform Act
The Chief provided the Board with a copy of the West Nipissing Police Service Standard Operating Procedure as it relates to the Police Criminal Records Check Reform Act.

11. Processing Toxic Substances
The Chief advised that after reaching out to colleagues and working with SACO Officers he was in the process of completing the “processing toxic substances procedure”. The Chief explained that processing toxic substances has become more problematic with some substances possibly being laced with fentanyl and ensuring everyone’s safety when dealing with the substances.

12. Board Member Orientation
The Chief advised that new board members had now been set up with a wnpb e-mail account. After some discussion, January 9th, 2019 was chosen as the date for a tour of the building along with board member training to take place with Ministry Advisor Graham Wight. The Chair also requested that Board Members complete the online training on the OAPSB website and provide certificate of completion to the Board Secretary for filing.

13. Correspondence:
a) 1000 Officer and CPP agreements and funding announcement: An email from James Less, Community Safety Analyst, advising that they would be providing the full funding allocation approved for the fiscal 2018-19 year as it pertains to the CPP and 1,000 Officers Partnership agreement.

14. Other
None

15. **No. 2018/146 Moved by: Roch St-Louis Seconded by: Chris Fisher**
BE IT RESOLVED THAT we proceed into closed meeting at 19:03 HR.
CARRIED

16. Board Summary
- Anyone being approached with questions regarding the O.P.P. and possible transition is to direct those questions to council as it is not the Board’s decision.

17. Next meeting
The next regular meeting is scheduled for Wednesday, January 16th, 2018 beginning at 17h30 in the Sturgeon Falls Library Auditorium.
18. Direction on Municipal Council
None.
19. **No. 2018/149 Moved by: Denis Sénécal Seconded by: C. Auger Proulx**
BE IT RESOLVED THAT this meeting be adjourned at 19:43 HR.
CARRIED

Original signed January 16, 2019

Barry Bertrand - Chair

Diane Lagacé - Secretary