

**MINUTES OF THE WEST NIPISSING POLICE SERVICES BOARD
MEETING HELD IN THE STURGEON FALLS LIBRARY AUDITORIUM
ON THURSDAY, FEBRUARY 15th, 2018 AT 5:30 P.M.**

Members present: Barry Bertrand (Chair)
Celeste Auger Proulx
Paul Finley
Leo Malette
Jamie Restoule

Staff Present: Chief Charles Séguin
Inspector Ray St. Pierre
Diane Lagacé (Secretary)

Meeting called to order at 17:33 HR

1. Declaration of Pecuniary Interest: Nil
2. Adoption of the Consent Agenda:

No. 2018/013 Moved by: C. Auger Proulx Seconded by: Paul Finley
BE IT RESOLVED THAT the consent agenda for the meeting of February 15th, 2018 be adopted as amended. **CARRIED**

3. **No. 2018/014 Moved by: Paul Finley Seconded by: C. Auger Proulx**
BE IT RESOLVED THAT the agenda for the meeting of February 15th, 2018 be adopted as amended. **CARRIED**

4. **No. 2018/015 Moved by: C. Auger Proulx Seconded by: Paul Finley**
BE IT RESOLVED THAT the accounts payables disbursements sheet be received in the amount of: \$65,534.21 **CARRIED**

5. Business Arising Out the Minutes

a) Letter of Thanks: A copy of the letter that was sent to Lise Senecal and her group for their work on the petition calling for a referendum on police costing was shared with the Board.

6. Outstanding Business

a) Review of Board Policies and By-Laws: The Chief provided the Board with a copy of the Regulation along with the Board Policy relating to this matter. The Chief has reviewed the policy with respect to the requirements and feels that they are compliant as this policy was prepared in 2016 following a template prepared by a committee of the OACP.

b) Awards & Recognition: Deferred until Spring 2018

- c) Rod & Gun Club Recognition: To be discussed in the Spring of 2018.
- d) West Nipissing Police Board Self-Assessment: The Board Chair again requested that Members who hadn't sent him their Self-Assessment to please do so in order for him to compile the data and present it to the Board.
- e) Budget 2018: The Chief provided the Board with a report of the proposed Budget for 2018.

No. 2018/016 Moved by: Jamie Restoule Seconded by: C. Auger Proulx
BE IT RESOLVED THAT the West Nipissing Police Services Board adopts the 2018 Budget as presented. **CARRIED**

- 7. Monthly Budget Report
The Chief provided the Board with the monthly financial statement for the month of January 2018 along with the Year-End 2017.
- 8. Collection of Identifying Information in Certain Circumstance (Annual Report)
Pursuant to Ontario Regulation 58/16, the Chief provided the Board with the Annual Report with respect to the legislation with Collection of Identifying Information in Certain Circumstances.

No. 2018/017 Moved by: Paul Finley Seconded by: C. Auger Proulx
BE IT RESOLVED THAT the West Nipissing Police Services Board accepts the Chief's Annual Report and forward it to the Ministry upon such acceptance and that the report be added to the Service's website. **CARRIED**

- 9. Secondary Employment
Following the January meeting where the Chief indicated that no requests had been reported one has since been received. The Chief has approved the request as the officer will be providing instruction to a post-secondary institution and it's consistent with past practices.
- 10. Board Contingency Account
The Chief provided the Board documentation pertaining to a deposit to the Board's Contingency Account.
- 11. Disposal of Assets – 2 x 2013 Ford Explorers
The Chair informed the Board that the service has now decommissioned two vehicles and has offered them to the Municipality for other departments. Should the Municipality not want them; the Chief will put them out to public tender.
- 12. Correspondence:
 - a) OAPSB Spring Conference: An email from OAPSB confirming that registration is now open for the 2018 OAPSB Spring Conference & AGM from May 23-26, 2018. Any Board Member wishing to attend is asked to contact the Chief.

- b) Ministry Inspection: A letter from the MCSCS stating that the Ministry will be conducting a focused inspection on the Major Case Management Regulation. The Chief has received the documentation and stated that he and the Inspector would have no issue meeting the deadline. Once the inspection is completed, the Board will receive a debrief with the body doing the inspection.
- c) Administration of Naloxone and the SIU: The Chief provided the Board with correspondence he had received today pertaining to the administration of Naloxone and the SIU. The Chief advised that this is a hot button issue and might come up during the OAPSB Spring conference.
13. Other
Overtime Tracking: (Removed from the consent agenda) Board Member Finley questioned if this was on par for the course. The Chief explained that he does track it from pay period to pay period and is monitored closely.
14. **No. 2018/018 Moved by: C. Auger Proulx Seconded by: Leo Malette**
BE IT RESOLVED THAT we proceed into closed meeting at 19:00 HR to discuss the following:
 1) Personal matters about an identifiable individual, including board employee
 2) Labour relations or employee negotiations. **CARRIED**
15. Next meeting
 The next regular meeting is scheduled for Thursday, March 15th, 2018 beginning at 17h30 in the Sturgeon Falls Library Auditorium.
16. Direction on Municipal Council
 None.
17. **No. 2018/023 Moved by: C. Auger Proulx Seconded by: Paul Finley**
BE IT RESOLVED THAT this meeting be adjourned at 21:06 HR.
CARRIED

Barry Bertrand - Chair

Diane Lagacé - Secretary