

**MINUTES OF THE WEST NIPISSING POLICE SERVICES BOARD
MEETING HELD IN THE STURGEON FALLS LIBRARY AUDITORIUM
ON WEDNESDAY, JANUARY 16th, 2019 AT 5:30 P.M.**

Members present: Barry Bertrand (Chair)
Celeste Auger Proulx
Christopher Fisher (Arrived at 17:49 HR)
Denis Sénécal
Roch St-Louis

Staff Present: Chief Ray St Pierre
Diane Lagacé (Secretary)

1. Elections

As required under Section 28 (1) and (2) of the Police Services Act, R.S.O. 1990 the Board conducted its annual elections. Board Members present proceeded to unanimously elect Barry Bertrand as Chair and elect Celeste Auger-Proulx as vice-chair.

Meeting called to order at 17:34 HR

2. Declaration of Pecuniary Interest: Nil

3. Adoption of the Consent Agenda:

No. 2019/001 Moved by: C. Auger Proulx Seconded by: Roch St-Louis
BE IT RESOLVED THAT the consent agenda for the meeting of January 16th, 2019 be adopted as presented. **CARRIED**

4. Adoption of the Agenda:

No. 2019/002 Moved by: Denis Sénécal Seconded by: C. Auger Proulx
BE IT RESOLVED THAT the agenda for the meeting of January 16th, 2019 be adopted as amended. **CARRIED**

5. Resolution receiving the disbursements of accounts payables

No. 2019/003 Moved by: Roch St-Louis Seconded by: C. Auger Proulx
BE IT RESOLVED THAT the accounts payables disbursements sheet be received in the amount of: \$143,359.98 **CARRIED**

6. Business Arising Out the Minutes

a) Police Criminal Records Check Reform: The Chief explained that he had updated the standard operating procedure for the criminal records to be compliant with the new act to reflect that criminal record checks could not be done on individuals under the age of 18. An awareness campaign is being done to notify those agencies affected.

7. Outstanding Business

None

8. Monthly Budget Report
The Chief provided the Board with the monthly financial statement for the month of October and December 2018.

The Board discussed the budget for 2019 and directed the Chief to provide a draft budget for the next meeting with increases in the conference line and the legal line to also reflect professional services.

9. OAPSB Membership Dues:
No. 2019/004 Moved by: C. Auger Proulx Seconded by: Denis Sénécal
BE IT RESOLVED THAT the West Nipissing Police Services Board register as a member of the Ontario Association of Police Services Board and remit the registration fee of \$1,146.86 plus HST (149.10) for a total of (\$1,295.96).
CARRIED

10. Educational Subsidies
The Chief advised that no further requests for educational subsidies have been submitted aside from the request received in October 2018.

11. Secondary Activities
The Chief informed the Board that aside from the one request for secondary activity for one officer to perform dispatching duties during time off, no other requests have been submitted.

12. Use of Force
Per reporting requirements, the Chief provided the Board with a summary report on Use of Force for 2018.

13. Board Training
A date of Wednesday February 13th, 2019 at 5 p.m. in the Library Boardroom was agreed upon by the Board to receive the postponed January training from Ministry Advisor Graham Wight.

14. Website
The Board requested that the Chief update the website to reflect meeting dates of every third Wednesday of the month and verify that approved minutes are posted.

15. Decorum
For information purposes only, the Chair advised the Board that Robert's Rules of Order are followed during meetings.

16. Review of Board Remuneration
Unable to find the actual document as it pertains to Board Remuneration disbursement, the Board has agreed to include this item in the Board's Policy to Govern as this is part of the *Police Services Act*. The Board Secretary will make

23. Direction on Municipal Council
None.

24. **No. 2019/011 Moved by: C. Auger Proulx Seconded by: Roch St-Louis**
BE IT RESOLVED THAT this meeting be adjourned at 20:27 HR.
CARRIED

Original signed February 20, 2019

Barry Bertrand - Chair

Diane Lagacé - Secretary