

**MINUTES OF THE WEST NIPISSING POLICE SERVICES BOARD  
MEETING HELD IN THE STURGEON FALLS LIBRARY AUDITORIUM  
ON WEDNESDAY, JULY 18<sup>th</sup>, 2018 AT 5:30 P.M.**

**Members present:** Barry Bertrand  
Celeste Auger Proulx  
Paul Finley  
Jamie Restoule

**Staff Present:** Chief Ray St Pierre  
Diane Lagacé (Secretary)

**Guest:** Graham Wight (Ministry Advisor)

Meeting called to order at 17:36 HR

1. Declaration of Pecuniary Interest: Nil
2. Adoption of the Consent Agenda:  
  
**No. 2018/088 Moved by: C. Auger Proulx      Seconded by: Paul Finley**  
**BE IT RESOLVED THAT** the consent agenda for the meeting of July 18<sup>th</sup>, 2018 be adopted as amended. **CARRIED**
3. **No. 2018/089 Moved by: Paul Finley      Seconded by: C. Auger Proulx**  
**BE IT RESOLVED THAT** the agenda for the meeting of July 18<sup>th</sup>, 2018 be adopted as amended. **CARRIED**
4. **No. 2018/090 Moved by: Paul Finley      Seconded by: C. Auger Proulx**  
**BE IT RESOLVED THAT** the accounts payables disbursements sheet be received in the amount of: \$36,426.88 **CARRIED**
5. Business Arising Out the Minutes
  - a) Updated Policies for Homicide, Sexual Assault or Criminal Assault: Deferred until the Board receives the report from the Ministry.
  - b) Chief's Performance Appraisal: The Board was provided with a revised copy of the Chief's Performance Appraisal with former Chief Seguin's revisions/suggestions. The Chair requested that Board Members review and provide him with feedback and or changes in order to approve and adopt the document during the next regular meeting.
6. Outstanding Business
  - a) Disposal of Assets 2 Ford Explorers and Boat Trailer: The Chief believed that the items had been uploaded to govdeals.com but that hadn't been the case. He advised that it would be done the following day.

b) Board Policy – Use of Board Resources for Election Purposes

**No. 2018/091 Moved by: C. Auger Proulx      Seconded by: Paul Finley**  
**BE IT RESOLVED THAT** the Board adopts policy number 01/2018, a policy on the Use of Board Resources for Election Purposes as presented.

**CARRIED**

c) Awards & Recognition - The Board discussed holding the Awards and Recognition event. The Chief will look into a date during the week of September 24<sup>th</sup> as well as a venue. The Chief advised that he did have some individuals to recognize and he did welcome suggestions from the Board.

7. Monthly Budget Report

The Chief provided the Board with the monthly financial statement for the month of June 2018. The Chief did express concerns with dispatch staffing as one part-time had resigned and one full time was resigning effective August 1<sup>st</sup>. The Chair questioned if any discussions had taken place with North Bay with possibly scheduling some of their part-time dispatchers in order to fill the gap and not burn out our employees. The Chief advised that he had not but would speak with the Chief in North Bay to discuss.

8. OAPSB Conference Report

Board Member Auger Proulx provided documents and briefly spoke about the sessions she attended during the OAPSB Conference in May.

9. Resolution accepting former Chief Seguin's resignation

**No. 2018/092 Moved by: C. Auger Proulx      Seconded by: Paul Finley**  
**BE IT RESOLVED THAT** the WNPSB accepted on June 11<sup>th</sup>, 2018, the resignation of Chief of Police RCJ Seguin effective end of business day July 3<sup>rd</sup>, 2018.

**CARRIED**

10. OPP Costing Update

The Chair advised the Board that he had attended the court session on July 5<sup>th</sup>. He explained that the hearing started at 10 a.m. and wrapped up at 5 p.m. and that Board lawyer David Migicovsky spoke well and answered all the judges' questions. The judge did grant a stay of the motion and a judicial review will take place October 8<sup>th</sup>, 2018

11. Update on the Ministry's Grants Transformation Process

The Chief advised the Board that the Transfer of Funds Agreement for the CPP and 1,000 Officers grant had been signed by both the Board Chair and the Mayor and sent to the Ministry for an official signature at which time the agreement will be fully executable. When asked if the funding would continue, Mr. Wight explained that he believed this funding was sustainable as he didn't see this government changing their minds.

12. Correspondence:
- a) Word of Thanks: An email of Thanks for the fast response of officers during a call.
  - b) Letter of Appreciation: A letter of Thanks from an EMT for the work that the service does on a daily basis.
  - c) Social media shout out: A social media shout out to an officer who assisted someone in need.
  - d) Bill C66 Expungement of Historical Unjust Convictions Act: Correspondence from the Parole Board of Canada with respect to Bill C66 Expungement of Historical Unjust Convictions Act.
  - e) Site visit OPP record management team: The Chief advised that a site visit from the OPP on the retaining of records had taken place to determine who would be responsible for what. The OPP will only take on exiting files while the Municipality will be responsible for the retention of the rest.
  - f) Correspondence to Municipality: A copy of the media release that went out after the last meeting along with correspondence from the Board to the Municipality.

13. Other

- a) Minutes: Board Member Finley questioned if the Board Chair had received a reply from the Tribune to which he answered no.

**No. 2018/093 Moved by: Jamie Restoule      Seconded by: C. Auger Proulx**  
**BE IT RESOLVED THAT** the minutes of the meeting held on June 20<sup>th</sup>, 2018 be adopted as presented. **CARRIED**

- b) Overtime Tracking: Board Member Finley questioned the trend and numbers for overtime and if there was a continuing trend.

- c) Foot Patrols: When questioned in the discrepancy between the 2017 and 2018 figures, the Chief explained that he had not used the same coding as the former Chief and that numbers should be more on par next month.

14. **No. 2018/094 Moved by: Paul Finley      Seconded by: C. Auger Proulx**  
**BE IT RESOLVED THAT** we proceed into closed meeting at 19:00 HR to discuss the following:

- 1) Personal matters about an identifiable individual, including board employee
- 2) Labour relations ore employee negotiations **CARRIED**

15. Board Summary

- the Board plans to hold a community information session
- the Board is pleased with the new Chief.

16. Next meeting  
The next regular meeting is scheduled for Wednesday, August 15<sup>th</sup>, 2018 beginning at 17h30 in the Sturgeon Falls Library Auditorium.
17. Direction on Municipal Council  
None.
18. **No. 2018/101 Moved by: Jamie Restoule      Seconded by: Paul Finley**  
**BE IT RESOLVED THAT** this meeting be adjourned at 20:17 HR.  
**CARRIED**

Original signed August 15, 2018

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Barry Bertrand - Chair

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Diane Lagacé - Secretary