

WEST NIPISSING OUEST POLICE

R.C.J. (Chuck) Seguin
Chief of Police
106-225 Holditch Street
Sturgeon Falls Ontario P2B 1T1

T (705) 753-6915 F (705) 753-4992



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Chef
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*“Professional policing in partnership with our community”
“Service professionnel, en partenariat avec la communauté, ”*

2018-02-15

Chair Bertrand and members

Re: Collection of Identifying Information in Certain Circumstances, O. Reg.
58/16

ANNUAL REPORT

Recommendation: That the Board accepts the Chief’s report and forward it to the Ministry upon such acceptance and that the report be added to the Service’s website.

INTRODUCTION

Pursuant to Regulation Ontario Regulation 58/16, the following will be the Chief’s Annual Report to the Board with respect to this legislation.

BOARD POLICY

Board Policy 04/16 was enacted in November of 2016 and is scheduled to be reviewed by the Board in February 2018.

CHIEF’S PROCEDURES

Standard Operating Procedure LE-WNPS-022 was issued December 30th 2016 to take effect January 1st 2017.

TRAINING

With respect to front-line officers and senior managers, all sworn officers received the prescribed training in December of 2016. This was done in two phases, first with an online course, followed by an in-class session delivered by a qualified instructor.

RECEIPT

A receipt form was developed and distributed to all sworn officers for use in their day to day duties where applicable.

DATABASE

The database currently being used is part and parcel of the OPTIC Records Management System and is protected and under the control of the Inspector. Access is limited to authorized personnel.

2017 DATA

In addition to the Board Policy, Chief's Procedures and training required for compliance with the above, this report to the Board is required on an annual basis. The Regulation sets out the content of the report which follows:

1. Number of attempts and collections

There was one interaction reported under the legislation. In reviewing the facts of the interaction, there may well have been grounds to deal with it as an Investigative Detention. Nevertheless, the exercise of inputting the data was worthwhile and we will retain it in this area.

2. Number of individuals

The interaction referred to above involved only one individual.

3. Number of times not advised and reasons why "not required to provide"

In this one instance, the individual was not advised as the interaction was Intelligence related as part of a Controlled Drug and Substances Act investigation which could have put an individual at risk.

4. Number of times notice not given because it was not wanted

In this one instance, it was not applicable.

5. Number of times a receipt not given or offered and reasons why

In this one instance, the individual was not provided a receipt for the same reasons as number 3 above.

6. Number of individuals by gender

Interactions in 2017 involved one (1) male.

7. Number of individuals by age group
The individual dealt with was between 20 and 25 years of age.
8. Number of individuals in racialized group
No interactions involving members of racialized groups were reported.
9. Number of individuals per racialized group
Only one individual was dealt with pursuant to this legislation and the individual was not a member of any racialized group.
10. Any disproportionately evidence based on analysis of gender, age, racialized group or combination of groups
There is insufficient data to conduct any analysis in this area.
11. Neighbourhoods where collection occurred or was attempted
The occurrence took place in the centre core of Sturgeon Falls.
12. Number of Determinations by Chief regarding compliance
With only one occurrence which, as stated above, could have met the criteria of Investigative Detention, I determined that there was compliance with the legislation.
13. Number of times members were permitted to access the database
There were no requests by members to access the database.
14. Number of complaints either public or Chief's complaints;
There were no public or Chief's complaints with respect to this Regulation in 2017.
15. Number of *Freedom of Information Act* requests pertaining to this legislation
There were no *Freedom of Information Act* requests pertaining to this legislation in 2017.
16. The estimated cost of complying with the Regulation

Costs in 2017 were negligible and restricted to time spent by senior staff monitoring and reporting. The training expenses were incurred in 2016 along with management and Board time in preparing policy, procedures and implementation.

CONCLUSION

As anticipated, the impact on our Service from an operational standpoint has been minimal. The practices and issues from which this Regulation was derived were not present in our community. I would suggest that in preparing the report for 2019, that a brief survey of the members be conducted to inquire whether the legislation has had an impact on how they do their work on a daily basis. The two-year post implementation period should be adequate to measure any effect this new process may have had on front-line policing in West Nipissing.

Yours truly,

A handwritten signature in black ink, appearing to be 'R.C.J. Seguin', with a long horizontal line extending to the right.

R.C.J. Seguin
Chief of Police